



**Committee: Budget Planning Committee**

**Date: Tuesday 19 January 2021**

**Time: 6.30 pm**

**Venue: Virtual meeting**

## **Membership**

<b>Councillor Nicholas Mawer (Chairman)</b>	<b>Councillor Carmen Griffiths (Vice-Chairman)</b>
Councillor Nathan Bignell	Councillor Phil Chapman
Councillor Conrad Copeland	Councillor David Hughes
Councillor Andrew McHugh	Councillor Barry Richards
Councillor Douglas Webb	Councillor Fraser Webster
Councillor Lucinda Wing	Councillor Sean Woodcock

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Minutes (Pages 5 - 10)**

To confirm as a correct record the minutes of the meeting held on 5 January 2021.

**4. Chairman's Announcements**

To receive communications from the Chairman.

**5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**6. Provisional Local Government Finance Settlement Update (Pages 11 - 14)**

Report of Director of Finance

**Purpose of report**

To provide Budget Planning Committee with a resource update following the Provisional Local Government Finance Settlement announced on 17 December 2020.

**Recommendations**

The meeting is recommended:

- 1.1 Note the outcome of the Provisional Local Government Finance Settlement.

**7. Reserves Review (Pages 15 - 26)**

Report of Director of Finance

**Purpose of report**

To update Budget Planning Committee (BPC) on the Review of Reserves that has taken place since the Committee was updated about the draft Reserves Policy in September 2020.

**Recommendations**

The meeting is recommended:

- 1.1 to note the proposed outcome of the reserves review
- 1.2 to provide the Executive with feedback on whether the Committee supports the draft reserve allocations

**8. Financial Management Code Assessment (Pages 27 - 34)**

Report of Director of Finance

**Purpose of report**

To provide Budget Planning Committee (BPC) with the Director of Finance's assessment of Cherwell District Council's (CDC's) readiness to implement the Financial Management (FM) Code.

**Recommendations**

The meeting is recommended:

- 1.1 note the assessment of CDC's readiness to implement the FM Code.

## **9. Proposed Fees and Charges for 2021/22**

Report of Director of Finance

\*\*\*Please note this report will be to follow\*\*\*

## **10. Update Staffing and Budget**

Verbal update from the Corporate Director – Customers and Organisational Development.

## **11. Review of Committee Work Plan**

To receive a verbal update regarding the Committee Work Plan.

The next meeting of the Committee is on Tuesday 9 March 2021.

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221953 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Emma Faulkner, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221953

**Yvonne Rees**  
**Chief Executive**

Published on Monday 11 January 2021